



March 11, 2025

## NOTICE OF AWARD

## LIBTECH SOURCE PHILIPPINES INC.

Unit 3 2<sup>nd</sup> Floor Eight One Eight Bldg.,  
818 A. Arnaiz Road, San Lorenzo Village,  
Makati City, Philippines  
Tel No. 8808-1191 / 0927-0169669

Dear Sir/Madam,

Please be advised that an Alternative Methods of Procurement – Direct Contracting is used by the National Center for Mental Health – Bids and Awards Committee for Contract Services and Consultancy for the **Procurement of Similarity Matching and AI Detection Tool Software Subscription CY 2025** and is hereby **awarded** to your company the following:

NO	ITEM DESCRIPTION	QTY/ UOM	UNIT PRICE	TOTAL PRICE
01	<p><b>Project Title:</b> <i>Procurement of Similarity Matching and AI Detection Tool Software Subscription CY 2025</i></p> <p><b>Objectives:</b> To have one-year subscription to a similarity matching tool that detects unauthorized use of copyrighted portions in research manuscripts and/or scientific papers among NCMH employees.</p> <p><b>Project Duration:</b> The contract will cover a period of one (1) year. However, the NCMH reserves the right to terminate the contract, subject to the violation of the conditions stated in the Contract.</p> <p><b>Project Cost:</b> A fixed-price contract in the amount of <b>FOUR HUNDRED NINETY-ONE THOUSAND FOUR HUNDRED PESOS (Php491,400.00)</b> inclusive of all applicable taxes and fees, remuneration/ professional fee, and all incidental expenses.</p> <p><b>Scope of Work:</b></p>	1 / Subscription	Php491,400.00	Php491,400.00

There is no Health without Mental Health



The scope of work includes providing access to a cloud-based similarity detection tool that meets the specifications outlined in the Terms of Reference (TOR), including, but not limited to:

Item	Specifications
<i>Similarity detection matching</i>	<ul style="list-style-type: none"> <li>Content database: includes top cited journals, open access articles across every discipline, internet archive, and top publishers</li> <li>Online plagiarism checker explicitly is used by publishers to identify the similarities in the written content compared to other online sources and top specified journals from their vast content database</li> <li>Similarity report: detailed and downloadable similarity report providing a percentage of similarity of the uploaded document with the software's content database; Checks text manipulations, hidden text and character replacement.</li> <li>Check multiple file formats such as doc, docx, html, rtf, txt, odt, or pdf.</li> <li>Have a comprehensive database and secure data centers for wider cross-referencing and matching</li> <li>The software can check four types of sources: the internet, scientific and academic articles in journals of world's most prestigious publishers, NCMH's own document database of previous research and protocols, and other repositories.</li> <li>At least 500 paper submissions</li> </ul>
<i>Integrity checker and collaborative teaching-learning process</i>	<ul style="list-style-type: none"> <li>Checks authenticity, originality and responsible scholarship Collaborative tools: authors, co-authors/ advisers, and/ or editors can review, share and collaborate on research or any other academic papers.</li> <li>Actionable insights: potential plagiarism issues, self-correct, similarity matches, scope of the problem, metadata, etc.</li> <li>Summary report and analysis: evaluation of the writer's patterns, writing habits and preferences and illustrate anomalies that could indicate contract cheating to provide grading &amp; feedback.</li> </ul>

	<ul style="list-style-type: none"> <li>Assessment Dashboard: provides data visualizations of potential scale and risk of contract cheating within NCMH.</li> <li>Operate or integrate in a learning management system (LMS).</li> <li>At least 100 users (unlimited upload of documents)</li> </ul>			
AI writing and detection	<ul style="list-style-type: none"> <li>Evaluate matches categorized for easy identification of problem areas.</li> <li>Review AI-content highlighted in the report.</li> </ul>			
Privacy and Security	<ul style="list-style-type: none"> <li>The contents of written materials obtained and used in this project may not be disclosed to any third parties without the expressed advance written authorization of NCMH.</li> <li>Protection from unauthorized data sharing to third parties.</li> </ul>			
Technical support	<ul style="list-style-type: none"> <li>24/7 technical support availability thru email, live chat, telephone or self-service methods (e.g. user guides)</li> <li>Provide training for the administrator/s and instructors of NCMH</li> <li>Training videos for users</li> </ul>			
User management	<ul style="list-style-type: none"> <li>Single sign on</li> <li>Administrators can create and manage users</li> </ul>			
<p><b>Qualifications of the Service Provider:</b></p> <ul style="list-style-type: none"> <li>➤ Authorized vendor and/or exclusive distributor of the similarity matching tool.</li> <li>➤ The Service Provider must have a minimum of three (3) years of experience in supplying installing, and supporting Anti-Plagiarism Software.</li> <li>➤ The Service Provider must be registered with the Philippine Government Electronic Procurement System (PhilGEPS).</li> </ul> <p><b>Liquidated Damages:</b> The Service Provider must complete all the services within the period specified in the TOR. Should the Service Provider fail to meet the stipulated timeline, liquidated damages shall be paid to NCMH in the amount of one-tenth of one percent (1/10 of 1%) of the total contract price for each calendar day of delay until the services are completed.</p>				
<b>TOTAL:</b>				<b>PHP491,400.00</b>

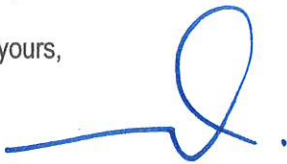
You are hereby required to provide the following within ten (10) calendar days;

- Performance Security in any forms and amount stipulated below:

A. Cashier's Managers Check Bank Guarantee	Five Percent (5%) of the Total Contract Price
B. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, That it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five Percent (5%) of the Total Contract Price
C. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission / GSIS	Thirty Percent (30%) of the Total Contract Price

Failure to provide any of the above shall constitute sufficient ground for cancellation of the Award and forfeiture of the Bid Security.

Truly yours,



NOEL V. REYES, MD, FPPA, MMHoA  
Medical Center Chief II

CONFORME

ARMY REPRESENTATION - MARCO, MBA  
Authorized Representative

Date and Time: MARCH 17, 2025