



National Center for Mental Health

**BIDS AND AWARDS COMMITTEE
INVITATION FOR NEGOTIATED PROCUREMENT
(TWO FAILED BIDDING)**

**DRUGS AND MEDICINES FOR MEDICINE ACCESS PROGRAM MENTAL HEALTH
(MAP-MH) CY 2022**

1. The **NATIONAL CENTER FOR MENTAL HEALTH (NCMH)**, Bids and Awards Committee (BAC) intends to procure for DRUGS AND MEDICINES FOR MEDICINE ACCESS PROGRAM MENTAL HEALTH (MAP-MH) CY 2022 with an Approved Budget of the Contract (ABC) in accordance with Section 53.1 of the Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act."

CATEGORY	APPROVED BUDGET FOR THE CONTRACT (ABC)
DRUGS AND MEDICINES FOR MEDICINE ACCESS PROGRAM MENTAL HEALTH (MAP-MH) CY 2022	Php 26,329,663.90

2. The NCMH, through its Bids and Awards Committee (BAC), now invites technically, legally, and financially capable suppliers for the said project.
3. The procurement procedure for these requirements is Negotiated Procurement pursuant to Section 53.1 of the revised Implementing Rules and Regulations (IRR) of Republic Act (R.A) No. 9184, otherwise known as the "Government Procurement Reform Act", including Annex H thereof.

The BAC will engage in negotiations with sufficient number of suppliers to ensure effective competition. **The selection of successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.**

4. Interested Bidder may obtain further information from the BAC Secretariat at the address given below from **October 10 – October 26, 2022, Monday to Friday, at 8:00AM to 4:00PM.**
5. The Schedule of bidding (Negotiated Procurement) is herein sated below:

ACTIVITY	SCHEDULE/VENUE
PRE-PROCUREMENT CONFERENCE	October 7, 2022 (Friday), 8:30AM BAC Conference Room, NCMH Compound
ADVERTISEMENT / POSTING OF IAEB	October 10, 2022 (Monday)
1. Issuance and Availability of Negotiated Documents	October 10 - October 26, 2022(Monday-Friday) 08:00am- 4:00pm Procurement and BAC office
2. Pre-Negotiation Conference	October 17, 2022 (Monday), 2:00PM BAC Conference Room, NCMH Compound
3. Submission and Opening of Negotiation Documents (Proposal)	October 27, 2022 (Thursday), 2:00PM BAC Conference Room, NCMH Compound
4. Approval of Resolution/ Issuance of Notice of Award	October 28, 2022
5. Issuance of Notice to Proceed	October 31, 2022

"There is no Health without Mental Health"





REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines
BIDS AND AWARDS COMMITTEE



Telephone No. 531-9001 loc. 242

Telefax No. 5318318

E-mail: bacncmh@yahoo.com

Website: www.ncmh.gov.ph

CHECKLIST FOR BIDDERS

Project: **Negotiated Procurement – Two Failed Bidding of Drugs and Medicines for Medicine Access Program- Mental Health (MAP-MH) CY 2022**

Approved Budget for the Contract (ABC): Php 26,329,663.90

Date/Time and Venue of Opening of Bids: October 27, 2022, Thursday (2:00PM)

BAC Conference Room, NCMH Compound

Instructions:

1. A bidder must submit one (1) original during submission and opening of bids. All documents shall be current and updated.
2. The "ORIGINAL" copy of the bid form shall be typed or written in ink and shall be signed by the bidder or its duly authorized representative.
3. To facilitate the evaluation of the bids, bidders are advised to compile the documents in two (2) separate folders (i.e., one for Eligibility/Technical Documents and another for Financial Documents), properly labelled and tabbed, and following the sequence provided herein.

CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS' ENVELOPE

I. TECHNICAL COMPONENT ENVELOPE

CLASS "A" DOCUMENTS

A. LEGAL DOCUMENTS

- (1) **REGISTRATION CERTIFICATE FROM PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHILGEPS) – Platinum Membership; or**
- (2) **BUSINESS REGISTRATION CERTIFICATE** from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the BDS; **and**
- (3) **MAYOR'S PERMIT**(valid and current) issued by the city or municipality where the principal place of business of the prospective bidder is located; **and**
- (4) **TAX CLEARANCE CERTIFICATE** (valid and current) for Bidding Purposes, per Executive Order No. 398, s. 2005, as finally reviewed and approved by BIR.

B. TECHNICAL DOCUMENTS

- (5) **Notarized OMNIBUS SWORN STATEMENT** in accordance with Section 25.3 of the IRR of RA 9184, using the form prescribed in Annex: Bidding Forms.
- (6) **AUTHORITY OF THE SIGNATORY**, whichever is applicable:
 - (a) Special Power of Attorney, in case of single proprietorship.
 - (b) Resolution from the General Manager or President, if partnership.
 - (c) Board resolution with Secretary's Certificate, in case of Corporation.
 - (d) Resolution signed by all the joint-venture partners, in case of Joint-Venture.

Handwritten signatures and initials in blue ink.

(7) **PROJECT REQUIREMENTS, which shall include the following:**

- a. **CERTIFICATE OF AVAILABILITY OF STOCKS** (Letter of Assurance as to availability of stock and prompt delivery of goods)
- b. **CERTIFICATE OF PRODUCT REGISTRATION (CPR)** from FDA, Current and Valid
- c. **DISTRIBUTORSHIP AGREEMENT**, Current and valid, if applicable

C. FINANCIAL DOCUMENTS

- (8) **The Supplier's AUDITED FINANCIAL STATEMENTS**, showing among others the total and current assets and liabilities stamped "received" by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from date of bid submission. (CY 2021 with comparative statement CY 2020 and CY 2021).

FINANCIAL COMPONENT ENVELOPE

- (1) Original of duly signed and completed **FINANCIAL BID FORM. And**
- (2) Original of duly signed and completed **PRICE SCHEDULE FORM.**

Note well:

1. Any missing, incomplete, or patently insufficient document in the above-mentioned checklist shall be considered "FAILED" (as per Rule IX, Sec. 30.1 of R.A. No. 9184).
2. In case of discrepancies between this checklist and the bidding documents the latter shall prevail.

The above checklist was discussed and agreed upon by the members of the NCMH Bids and Awards Committee in consultation with its Technical Working Group, including the proponent /end-user/ implementing unit.



6. Interested bidders shall submit the following documents in sealed (BLUE) envelopes, labeled as "Negotiated Documents", with the title of the procurement project, name of the bidder, address of the bidder, and contract of the bidder, addressed to the undersigned:

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2. In case of discrepancies between this checklist and the bidding documents the latter shall prevail.
3. Bidders / who previously participated during the Public Bidding & Re-bidding for the above mentioned categories CY 2022 **need not to pay the negotiation documents.**

The above checklist was discussed and agreed upon by the members of the NCMH Bids and Awards Committee in consultation with its Technical Working Group, including the proponent /end-user/ implementing unit.

7. For further information, please refer to:

Explanation
GERTRUDES G. SABARICOS, MPA

Head, NCMH BAC Secretariat

Nueve de Febrero St. Brgy. Mauway, Mandaluyong City

Tel: 0285319001 loc 239, 242

Telefax: 0285318318

Email: bacncmh@yahoo.com

www.ncmh.gov.ph

8. You may visit the following websites:

www.philgeps.gov.ph (PhilGEPS website using suppliers/bidders account)

<https://ncmh.gov.ph> (National Center for Mental Health Official Website)

October 07, 2022

Date of Issue


ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
Chairperson, NCMH-BAC for Goods CY2022



National Center for Mental Health

**Drugs and Medicines for Medicine Access Program- Mental Health (MAP-MH) CY 2022
NEGOTIATED PROCUREMENT-TWO FAILED BIDDING
LIST OF ITEMS**

NO.	ITEM CODE	ITEM DESCRIPTION	QTY.	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
1	MAPNEGO-01	Risperidone 2 mg Orodispersible Tablet (ODT)	566,000	tablet	₱ 35.40	₱ 20,036,400.00
2	MAPNEGO-02	Carbamazepine 200 mg	3,100,130	tablet	2.03	6,293,263.90
TOTAL						₱ 26,329,663.90

NOTE: NCMH gives 120 Calendar days delivery option upon the receipt of Notice to Deliver. However, the winning bidder should be responsible for the distribution of drugs and medicines to the 18 allocation sites identified by Department of Health once they did not met the required delivery period (120 CD).

Submitted by:


CLARITA F. LACERNA, RPh

End-user, BAC for Drugs and Medicines for Medicine Access Program Mental Health CY 2022

Recommending Approval:


ALDEN C. CUYOS, MD, FPPA, IFAPA, MMHoA
Chairperson BAC for GOODS CY 2022

Approved by:


NOEL V. REYES, MD, FPPA, MMHoA
Medical Center Chief II

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