



REPUBLIC OF THE PHILIPPINES
Department of Health
NATIONAL CENTER FOR MENTAL HEALTH
Nueve de Febrero Street, Mandaluyong City, Philippines
BIDS AND AWARDS COMMITTEE



Telephone No. 531-9001 loc. 239

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E-mail: bacncmh@yahoo.com

Website: www.ncmh.gov.ph

SOLICITATION NO.: NCMH-Small Value Procurement
Supply, Delivery, Commissioning and Testing of Various Medical Supplies and Equipment CY2022

REQUEST FOR QUOTATION

October 07, 2022

Dear Sir/Madame:

Please quote your lowest price on the items herewith attached, subject to the General Conditions, and stating the shortest time of delivery. Submit your **SEALED QUOTATION** using this form duly signed by your authorized representative together with the documentary requirements **not later than October 11, 2022, 5:00PM**. Kindly transact / address directly at the BAC Secretariat Office. For inquiries, you may call 85319001 local 239 or 85318318/

Respectfully yours,


GERTRUDES G. SABARICOS, MPA
Supervising Administrative Officer
Head Secretariat, Bids and Awards Committee

General Conditions:

1. Bid offer must meet the minimum technical specifications.
2. Delivery period shall be within a maximum period of **thirty (30) calendar days** upon receipt of approved Purchase Order (PO) / Notice to Proceed (NTP) / Notice to Delivery (NTD).
3. **Price validity and payment terms** shall be for a minimum period of thirty (30) **calendar days**.
4. Documentary requirements: (Current and Valid)
 - a. Mayor's / Business Permit (Attached Official Receipt)
 - b. PhilGEPS Registration Number
 - c. Income / Business Tax Return
 - d. Notarized Omnibus Sworn Statement
(For Corporation – Attached Corporate Secretary Certificate)
(For Sole Proprietorship – Attached Special Power of Attorney)
5. Failure to comply with the stated general conditions constitutes disqualification.
6. The NATIONAL CENTER FOR MENTAL HEALTH reserves the right to reject any or all bids, to waive any defect, and accept such bids advantageous to the government, and that it reserves the right to rescind the contract and debar the dealer from entering in future biddings of the center.

Notes:

- All documents must be Certified True Copy (CTC). Bidder's certification is acceptable.
- On documents (licenses, certificates and / or registrations) for renewal, bidders are required to attach Official Receipt (OR) as proof of payment.
- Documentary requirements must be arranged in the above sequence / order and placed in a folder. **This form (RFQ) must be in a sealed envelope.** Both folder

(documentary requirements) and envelope (price quotation) should be placed on an envelope of any color with proper label as shown below. Bidder may opt to use their own company letterhead using the format below.

MARKING / LABEL OF PRICE QUOTATION

1. Sealed Price Quotation Envelope:

<p style="text-align: center;">Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY2022</p> <p style="text-align: center;">Item/s bided:</p> <p>1. _____</p> <p>2. _____</p> <p style="text-align: center;">Name of Company / Bidder: Tel. No: Fax No:</p>

2. Documentary Requirements Folder:

<p style="text-align: center;">Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY2022</p> <p style="text-align: center;">Item/s bided:</p> <p>1. _____</p> <p>2. _____</p> <p style="text-align: center;">Name of Company / Bidder: Tel. No: Fax No:</p>

3. Mother Envelope:

<p style="text-align: center;">Request for Quotation Supply and Delivery of <u>(Title of the Project)</u> CY2022</p> <p style="text-align: center;">Name of Company / Bidder: Tel. No: Fax. No:</p> <p style="text-align: center;">DO NOT OPEN ON OR BEFORE : (indicate closing date PhilGEPS)</p>
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SUPPLY AND DELIVERY OF MAINTENANCE EQUIPMENT CY2022

No.	QTY	UNIT OF MEASURE	ITEM SPECIFICATION	NCMH ABC	Bidder's Offer
1	1	piece	PETROL DRIVEN-CHAINSAW (BIG) 1. Chain Saw designed for harvesting felling, trimming and all commercial and forestry applications, 90cm. guide bar, 46 RMX ripping saw chain 2. 105.1 cm – 4.8kw/6.5 hp, 10.7 kg. 3. Bar Length: 90cm/36" Standard Requirements 1. A certification that the unit being offered must be brand new and not a discontinued model. 2. Bidder's certificate that the parts shall be available at the authorized Philippine service center/s for a period of five (5) years after the warranty period. 3. Certification that the supplier / bidder shall provide applications training for users and maintenance personnel of the hospital 4. Certification to provide users' Manual in English language: a. Operational Manual – 2 copies b. Service Manual – 2 copies 5. Warranty Certificate: one (1) year for parts and two (2) years for service from the date of delivery, inspection and acceptance.	UNIT PRICE: ₱80,000.00 TOTAL PRICE: ₱80,000.00	UNIT PRICE: ₱ _____ TOTAL PRICE: ₱ _____
2	1	piece	HIGH-PRESSURE CLEANER/WASHER 1. AC-powered HD6/15M mobile high pressure cleaner with 3-piston axial pump, compact reliable machine with high cleaning performance and energy efficiency for daily use 2. Current type (Ph/V/Hz) – 1 / 220 / 60 3. Flow rate (l/h) – 560 4. Working pressure (bar/Mpa) – 225 / 22.5 5. Connection load (kW) – 3,1 6. Power cable (m) – 5 7. Weight (kg) – 29 8. Dimensions (L x W x H) (mm) – 400 x 455 x 700	UNIT PRICE: ₱115,000.00 TOTAL PRICE: ₱115,000.00	UNIT PRICE: ₱ _____ TOTAL PRICE: ₱ _____

			Standard Requirements <ol style="list-style-type: none"> 1. Must have a Permit to Sell Chainsaw from Department of Environment and Natural Resources (DENR). 2. A certification that the unit being offered must be brand new and not a discontinued model. 3. Bidder's certificate that the parts shall be available at the authorized Philippine service center/s for a period of five (5) years after the warranty period. 4. Certification that the supplier / bidder shall provide applications training for users and maintenance personnel of the hospital 5. Certification to provide users' Manual in English language: Operational Manual- 2 copies Service Manual – 2 copies 7. Warranty Certificate: one (1) year for parts and two (2) years for service from the date of delivery, inspection and acceptance. 		
			TOTAL	₱ 195,000.00	

Brand and Model: _____ if applicable

Delivery Period: _____ Max of 15 workings days

Warranty: _____ Min of 1 year (equipment)

Price Validity: _____ Min of 30 calendar days

Payment Terms: _____ Min of 30 calendar days

SUBMITTED AND CONFORMED BY:

COMPANY NAME

COMPANY ADDRESS

PRINTED NAME AND SIGNATURE OF REPRESENTATIVE

DESIGNATION

CONTACT NUMBER/S